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| **Jovon Smith**  4373 Ingleside Rd  Warrensville Heights, OH 44128  216-255-1165  [jovonsmith444@gmail.com](mailto:jovonsmith444@gmail.com)  SUMMARY  Pursuing Computer Science, committed to academic excellence. Prompted and Prepared to implement diverse skill sets, technical proficiency and learning new perspectives to leadership personnel. |  |
| **EXPERIENCE**  **PizzaBogo,** Cleveland Heights — *Team Member*  August  2018 - October 2018   * Prepped pizza toppings * Pressed pizza dough * Answered phone calls to take customer orders * Mopped and swept around kitchen * Washed dishes   **‘Dunkin Donuts,** Garfield Heights — *Shift Leader*  August  2020 - August 2021   * Made coffees,lattes, frozen drinks etc. * Closed and opened store often * Baked croissants and bagels * Prepared  food * Took customers orders through drive-thru and at the front counter.   **Rally House,** Beachwood Mall— *Shift Associate*  July 2021- May 2022   * Folded and hung clothes * Answered phone calls and assisting customers in need * Drove sales through appealing visual displays * Closed store with colleague(s) * Retrieved and stocked new items on shelves   **Target,** *Woodmere* **— *Team Member***  September 2022 - Present   * Packing online orders * Customer service * Handling curbside orders   .  **EDUCATION**  **Warrensville Heights Highschool,** Warrensville Heights  — **High School Diploma**  August 2018 - May 2022 |  |

**SKILLS**

* Problem Solver
* Money Handling
* Teamwork
* Organization
* Customer Service
* Product Placement
* Retail Sales
* Merchandising
* Quick Learner

**DIPLOMA SEALS**

* Citizenship
* Ohio Means Jobs
* Science
* Industry Recognized

**REFERENCE #1**

Yolanda Veasey

216-906-4607

From Ohio Means Jobs

**REFERENCE #2**

Rachel Berlin

216-659-2020

From Warrensville Heights Highschool

**REFERENCE #3**

Michael Newsome

937-251-8552

Financial Analyst from Ohio State University